



STATE OF DELAWARE

**PUBLIC SERVICE COMMISSION**  
861 SILVER LAKE BLVD.  
CANNON BUILDING, SUITE 100  
DOVER, DELAWARE 19904

TELEPHONE: (302) 736-7500  
FAX: (302) 739-4849

November 19, 2018

Jean Parker  
Working Assets Funding Service, Inc.  
101 Market Street, Suite 700  
San Francisco, CA 94105

**Re: In The Matter of the Working Assets Funding Service, Inc. For A Certificate to Provide Electric Supply Services within the State Of Delaware (Submitted November 5, 2018) - PSC Docket No. 18-1177**

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Dear Ms. Parker,

The Delaware Public Service Commission ("Commission") is in receipt of the application (the "Application") submitted by Working Assets Funding Service, Inc. ("Company") for certification to broker electric supply services in Delaware. The Application is incomplete as filed and additional information is necessary to complete the minimum filing requirements ("MFRs"), as indicated below:

**Section 2.2.1 Legal Name**

- Please confirm the trade name the Company will be using in Delaware.
- Please provide trade certificates for each county for the Company's trade name.

**Section 2.2.2 -2.2.3 Authority to do Business**

- Please provide a copy of the permanent Delaware business license.

**Section 2.2.19 Retail Experience**

- Please provide a description of the services the Company intends to provide in the state of Delaware.
- Please provide professional résumés for Ray Morris, Trish Tobin, and Janice Crump complete with job titles, dates, and duties performed.
- Please provide answers to the following application questions: 18, 19, 21, 22, and 23.

**Section 2.2.13 Marketing Plans and Materials**

- Please provide copies of all marketing materials.

**Section 2.1.6 Verification of Application**

- Please provide a signed, sworn statement of verification for each subsequent filing in this docket.

The Company may request that the Commission provide confidential treatment to some or all of the information contained in a document. When requesting confidential treatment for documents filed with the Commission, please simultaneously file a redacted, public version of the same document and an attestation that the information is not subject to inspection or disclosure to the public.

Staff respectfully requests a response to this notice of deficiency on or before December 20, 2018. Please note that 26 *Del. Admin. C.* § 3001 (the "Supplier Rules") section 2.4 provides that incomplete applications will be closed four (4) months after the filing date. If the application is not completed within the four (4) month time frame the applicant forfeits their application filing fee and must resubmit the application with an additional filing fee. The responses and verifications can be uploaded as a subsequent filing in DelaFile under Docket No 18-1177.

Should you have any questions or if I can be of any assistance you may contact me at (302) 736-7539 or send questions by email to [Clishona.Marshall@state.de.us](mailto:Clishona.Marshall@state.de.us).

Sincerely,

*Shona Marshall*

Shona Marshall  
Public Utility Analyst

CC: Ms. Donna Nickerson, Commission Secretary  
Ms. Malika Davis, Public Utility Analyst